



EXMOUTH COMMUNITY COLLEGE FULL GOVERNORS VIRTUAL MEETING

Meeting 9 – Part I Minutes

Date/Time	Tuesday 7 th July 2020 at 5.00pm	Location	Virtual Meeting via Microsoft Teams
Attendees	Initials	Type of Governor	
Mrs M Turgoose(Chair)	MT	Community	
Mr A Davis (Principal)	AJD	Principal	
Mrs L Allen	LA	Parent	
Mr G Bowen	GB	Teacher	
Miss J Elson	JE	LA	
Dr A Gelling	APG	Teacher	
Mr K Johnson	KJ	Community	
Mrs E Lee	EL	Community	
Dr E McGrath	EM	Community	
Mr I MacQueen	IM	Community	
Mrs L Miszewska	LM	Community	
Mr R Mitchell	RM	Support Staff	
Mrs V Raven	VR	Parent	
Ms A Stimson	ASti	Parent	
Mrs C Tate	CT	Parent	

Apologies	Initials
Mr D Turner	DT
Mrs A Streather	AStr
Mr P Wales	PW

Absent without Apology	Initials
Mrs E Dymond	ED

In Attendance	Initials	
Mrs M Savage	MS	Clerk to the GB
Miss H Miles	HM	Assistant Principal / DSL
Mr M Burrell	MB	Incoming Director of Finance and Resources
Mr G Allen	GA	Deputy Principal

1. To agree between Part I and Part II of the meeting: Agreed	
2. To receive and approve apologies for absence: As above and these were accepted.	
3. Notice: Governors confirmed receipt of notice of the meeting.	
4. Quorum: The meeting was quorate.	
5. Declarations of interest and any changes to Declarations of Interest: None	
Meeting into Part II	
4043/13a To confirm minutes of meetings dated 23.06.20	
The above minutes were agreed as a true and accurate of the meeting.	

<p>4044/13b Matters arising from the minutes</p> <p>Item 4019/21 - MT advised that the recommendation for keeping appeals papers was 5 years, however the policy only refers to paper copies rather than electronic files.</p>	
<p>4045/14 Update on consultation on policy for Relationships Education, SRE and Health Education</p> <p>HM said the policy was due to be statutory from 1 September 2020, however due to Covid 19 the DfE have now advised schools can implement it when they are ready.</p> <p>ECC are currently out to consultation with staff, students and governors and there are plans for some form of parental face to face consultation in September. Student feedback so far is that domestic violence should be included in Year 7. HM advised that the policy should be ready for ratification at the first FGB meeting in the autumn term. MT said the output of the consultation will need to be shared with Governors.</p> <p>Question: KJ asked what monitoring will take place on the quality of what is being delivered by tutors and how will ECC ensure that a member of staff was not pushing an agenda item of their own.</p> <p>AJD said Teachers Standards must be adhered to by all staff and these do not allow for staff who may want to “push an agenda” and this would be the same for any subject. AJD said this would go against ECC’s ethos, vision and values and would be dealt with via process the College has in place.</p> <p>It is hoped that participation will be 100%, however parents can opt to withdraw their son or daughter and AJD said a flexible withdrawal policy is what ECC want. HM said any request for withdrawal would be followed up with a parental meeting, it wouldn’t just be accepted without discussion.</p> <p>HM said all tutors will be supported in delivering the content and students are very good at reporting any areas they are not comfortable with.</p> <p>HM and LE are in discussion about SEND students and resources for these students.</p> <p>KJ said it is clear the issues have been thought through very carefully for such an important area of the curriculum.</p>	<p>HM to share feedback of consultation with governors</p>
<p>4046/15 Reports from Link Meetings</p> <p>a) SEND – NS, LE, PW and ASi met and discussed a variety of issues. Currently there are 9 EHCP students regularly attending College. LE is spending a considerable amount of time with parents offering them support. The team are very aware of the issues some students may have when they return to College. ASi said there is strong pastoral support is in place. A positive from the Covid 19 situation is that school refusers are starting to engage in learning. 17 new EHCP students are expected in the new Y7 intake, which is a very large number, so transition has been a focus. MT said the transition document sent out was excellent. The department sent out staff questionnaires and 73 responses out of 250 were received. The focus for next year will be supporting staff with differentiation.</p> <p>AJD said UPR staff in departments could pick up coordinating SEND differentiations within their departments.</p>	

<p>Departmental expenses have been high due to external provision that has been required.</p> <p>AJD said TA adverts are out at the moment.</p> <p>ASti advised that NS is looking at buying laptops for some SEND students which the funding does not cover.</p> <p>JE said the David Gibbons Trust may be able to help with the funding of laptops for vulnerable students and offered to assist with a bid. MB offered his support to get involved. MT suggested that NS should also be involved</p> <p>AJD thanked ASti for her positivity around the team and the work they are doing.</p> <p>MT said a facebook live session for new Year 7 parents went well and over 500 people accessed it. The feedback received was good.</p> <p>b) Pupil Premium – The meeting went well. Governors were made aware that a considerable amount of time is spent on a small number of students. Predicted grades and meal vouchers were discussed as was the recruitment of Carolyn Clements' replacement. There is concern on how families will cope over the holidays. NS has plans on additional tutoring for these students for the future.</p> <p>c) Health and Safety – Much discussion took place around risk assessments for Covid 19. There have been no major issues with technology since lockdown and feedback from staff has been taken on board.</p>	<p>MS/MS/JE will to put a bid together</p>
<p>4047/16 Update on building projects</p> <p>CIF Bid - for new boilers and heating was successful.</p> <p>PSBP2 – an email was received today requesting some face to face consultation. Mobile classrooms are more likely to be on site from Easter 2021 rather than this summer. This does cause problems with classrooms that are no longer useable. A meeting with new project lead will be taking place next Wednesday. MT asked if the staff have been made aware of the delayed start, AJD said no as he is waiting for a formal letter from the DfE confirming the delay, then he will be able to let everyone know.</p> <p>Phase 2 Maths block – A funding agreement is being drawn up and NPS are working on getting the project ready for September with a planned start date of November. AJD said the difficulty with this project will be losing outside car parking space when the project starts.</p>	
<p>4048/17 Consider Terms of Reference for all committees for 2020/2021</p> <p>MT explained these will be formally agreed in September 2020.</p> <p>IM said the following the release of the Academies Financial Handbook there are some small additions to the ToR for the Audit committee. MT asked if these could be circulated to the audit committee for their comments.</p> <p>KJ said the curriculum committee priorities are expected to be the same. There will be personnel changes with the new Assistant Principals appointed being added to the associate committee.</p>	<p>IM/MS to circulate amended ToR</p> <p>MS to amend Curriculum ToR</p>

AJD said the Academy Improvement Plan will be on the planner next year which will get over the difficulties with version control.	
4049/18 Agree Meeting Dates for 2020/2021 The meeting dates for 2020/2021 were agreed. It is anticipated that virtual meetings will continue to take place in September. An additional FGB meeting has been arranged for Tuesday 25 th August 2020 to discuss the plans for all students returning to College from September.	MS to circulate to SLT
4050/19 Correspondence and Complaints MT advised that she has prepared a Chair's update for the website which will be uploaded before the end of term together with a letter thanking all staff, from the Governing Board, which will go out by email.	
4051/20 Policies to be reviewed There were none.	

The meeting closed at 19.07

Next meeting will be Tuesday 25th August 2020 at 5.00pm