



ECC STUDENT PHONE POLICY & GUIDELINES

Prohibited electronic devices (phones, smart watches, air pods) are not to be used within school grounds. Every student is assigned a personal Yondr Pouch. It is each student's responsibility to bring their Pouch with them to school every day and keep it in good working condition. **"See it, Hear it, Lose it" applies at all times.**

DAILY PROCESS

Beginning of the Day

Students must bring their Pouch to school with them each day.

As students arrive to school they will:

- 1) Turn their phone off and place in school bag
- 2) Open their Yondr Pouch by tapping against the Unlocking Base at main gates.
- 3) Carry their open pouch to tutor room.
- 4) In tutor room place the Pouch, with turned off phone on top of pouch (any other smartwatch (if owned) and AirPods/Earbuds (if owned) should be placed in the pouch).
- 5) Tutors will step through the morning routine to secure phones in pouches.
- 6) During the school day staff will conduct spot checks to ensure systems are being followed.

End of the Day

Students will:

- 1) Open their Pouch as they leave the school site at the main gates.
- 2) Remove their phone
- 3) Close their Pouch (Important to stop the pin bending in the bag)
- 4) Keep the pouch in their school bag overnight.

Late Starters or Early Leavers

Students arriving late will place their phone into a lockable cabinet in the reception, to collect after 3.05pm.

Students leaving early will unpouch their phones in the GC or GL reception or at unlocking stations at main gates.

Yondr locked again between main gate and tutor base

Tutor will use urgent support. A member of Tutor base team will come to the room to unlock the pouch. If this happens to the same student again, the phone will be taken by the Tutor base team and put in locked box till 3.05pm.



Breaches of the policy resulting in disciplinary actions:

Pouches will be checked to make sure they have not been damaged

Pouch Damage or Lost Pouch

If a student damages or loses their Pouch, we will collect the phone and call home for a parent/carer to pick the phone up. If damage is deliberate a fixed term suspension may be issued.

The cost for a replacement pouch is currently £11.

Examples of damage:

- Ripped fabric
- Cut
- Torn
- Bent/cut pin
- Signs of force to black button on flap
- Damage to the black ball
- Pouch opens without unlocking station

Phone seen during School

If a student is found in possession of a phone outside a Yondr pouch, the phone will be confiscated, student will spend remainder of that day in IE and will be issued with a Host school exclusion or suspension the subsequent day. The school reserves the right in exceptional circumstances to reduce or increase the fixed term exclusion e.g Safeguarding reasons.

Forgotten Pouch

If a student forgets their Pouch, the tutor will use urgent support putting “forgotten Yondr” in the comment. **Pastoral staff will collect the phone. The phone will be placed in a locked portable cabinet.** The phone will be returned to the student at the end of the day (after 3.05pm) from the relevant reception.

If a student consistently forgets their Pouch, it is considered Lost.

Refer to the Lost Pouch policy above.

Forgotten Phone

If a student, forgets their phone, the tutor will use urgent support, putting forgotten phone in comment. A member of the Tutor Base team will come to the classroom. **A search of the student and their bag will be conducted, including with a metal wand.** Staff will update the classcharts log to confirm nothing found. If student is found in possession of a phone, it will be confiscated and the student will spend the day in Internal Exclusion and be suspended the following day for purposefully breaching school rules.

Unlocking Stations/Magnets

If a student is found in possession of a Yondr unlocking station, or a similar strength magnet used to unlock the pouches, this will be considered a serious offence and an attempt to undermine school systems. As a result, a fixed term suspensions will be issued.



Everyone should be aware that having these stronger magnets in your school bag can impact members of our community with medical conditions (pacemakers, infusion pumps, cochlear implants). Please do not put the safety of others at risk.

Persistent breaches of this policy

For persistent breaches of this policy, the school reserves the right to permanently exclude.

Accidental Damage

Notify the school immediately explaining what happened. If any damage is spotted at a pouch check it will be considered intentional unless the student has raised it previously.