



EXMOUTH COMMUNITY COLLEGE FULL GOVERNORS VIRTUAL MEETING

Meeting 8 – Part I Minutes

Date/Time	Tuesday 9 th June 2020 at 4.30pm	Location	Virtual Meeting via Microsoft Teams
Attendees	Initials	Type of Governor	
Mrs M Turgoose(Chair)	MT	Community	
Mr A Davis (Principal)	AJD	Principal	
Mrs L Allen	LA	Parent	
Mr G Bowen	GB	Teacher	
Miss J Elson	JE	LA	
Dr A Gelling	APG	Teacher	
Mr K Johnson	KJ	Community	
Mrs E Lee	EL	Community	
Dr E McGrath	EM	Community	
Mrs L Miszewska	LM	Community	
Mr R Mitchell	RM	Support Staff	
Mrs V Raven	VR	Parent	
Ms A Stimson	ASti	Parent	
Mrs A Streather (arrived at 6.00pm)	AStr	Community	
Mrs C Tate	CT	Parent	
Mr P Wales	PW	Parent	

Apologies	Initials
Mr I MacQueen	IM
Mrs E Dymond	ED

Absent without Apology	Initials
None	

In Attendance	Initials	
Mrs M Savage	MS	Clerk to the GB
Mr G Allen	GA	Deputy Principal
Mr D Turner	DT	Deputy Principal

1. To agree between Part I and Part II of the meeting: Agreed	
2. To receive and approve apologies for absence: As above and these were accepted.	
3. Notice: Governors confirmed receipt of notice of the meeting.	
4. Quorum: The meeting was quorate.	
5. Declarations of interest and any changes to Declarations of Interest: None	
Meeting into Part II	
4013/13a To confirm minutes of meetings dated 26.05.20 The above minutes were agreed as a true and accurate of the meeting.	
4014/13b Matters arising from the minutes There were no matters arising.	

<p>4015/14 Correspondence and Complaints - None.</p>	
<p>4016/15 Update on building projects</p> <p>PSBP2 – AJD advised that stakeholders in the new building are in communication with BAM.</p> <p>AJD is waiting to hear when the ground works will start and if this will be done during the summer holidays, there is a concern this work will be delayed.</p> <p>Question: MT asked if AJD can contact BAM to get a start date.</p> <p>Comment: PW said a delay will cause some significant changes to the time lines.</p> <p>AJD said with Covid 19 it complicates matters further.</p> <p>Comment: KJ said if this isn't chased hard now building and capital grants may suffer due to Covid-19. KJ asked if it could be made a priority.</p> <p>AJD said that was a fair point and will contact BAM to follow this up.</p> <p>AJD advised that considerable investment has already gone into the project.</p> <p>Technology Roof - New roofs are being put on the DT block and it is anticipated this will be completed by the end of this month.</p> <p>CIF bids – The outcomes of these have been delayed until June 2020.</p> <p>Phase 2 Maths block – There is an anticipated start date of November 2020 for this.</p>	
<p>4017/16 To consider business brought forward by the Chair</p> <p>a) Dear Accounting Officer Letter – This was noted.</p> <p>b) DBS clearance – MT advised that HR wrote to her advising that if there is a 3 month break in service a new DBS checks is required. Due to Covid 19 DCC have said that if GB are in agreement this doesn't need to take place.</p> <p>AGREED: MT proposed the GB were in agreement that this doesn't need to take place, EL seconded and all governors were in agreement.</p> <p>CT left the meeting at 6.30pm</p>	
<p>4018/17 Policies to be reviewed</p> <p>Fire Policy Question: LM asked about the Fire Policy and the change of title from Director of Finance and Resources, to Finance Director. MT suggested it is changed back. AJD will advise S Fry.</p> <p>Exmouth Curriculum document GA advised Year 8 would normally be given the option of focussing on French or Spanish, however, due to Covid-19 it has been decided not to do this and they will continue to do a split of languages.</p>	

Human Resources Committee

No changes

Whistleblowing Policy – G Allen
Data Breach Policy (GDPR) - G Allen
Data Protection Policy (GDPR) - G Allen
Retention Policy (GDPR) G Allen
Bring Your Own Device Policy - P Burbery
Disciplinary Policy – GK/LB
Managing Sickness Absence Policy GK/LB
Redeployment Policy – GK/LB
Acceptable Behaviour Policy - GK/LB
Grievance Policy & Procedure – GK/LB
Flexible Retirement Policy – GK/LB
Staff Leave of Absence Policy - GK/LB
Flexible Working Requests Policy - GK/LB
LGPS Pension Employer Discretions Policy - GK/LB
Gained Time Policy - GK/LB
Exit Interview Policy - GK/LB
Redundancy Policy - GK/LB
Statement of Particulars (Teach & Non)-GK/LB
Safeguarding Appendix 2 – approved earlier in the meeting

Resources Committee

Minor Changes

Health and Safety Policy - G Allen / S Fry
Asbestos Policy & Management Plan - S Fry
CCTV Policy - S Fry
Fire Safety and Evacuation Manual - S Fry – see above

No Changes

Risk Register Policy - G Allen

Curriculum Committee

No Changes

Children in Care Policy – N Smith
Homework Policy – N Smith
The Exmouth Curriculum Document – G Allen – see above

Sex and Relationship Policy – H Miles

There are currently no changes to this policy but a parents consultation will be taking place this term and the policy will come back to the FGB meeting on 07.07.20

Minor Changes

RE Policy – G Allen
Detention Policy – G Allen
Rewards and Behaviour Policy – D Turner

AGREED: MT proposed ratification of all the above policies, EM seconded and all governors were in agreement.

The meeting closed at 6.40pm

Next meeting will be Tuesday 23rd June 2020 starting at **5.00pm**

Full Governing Board Minutes 09.06.20

Dated