

TERMS OF REFERENCE FOR THE SAFEGUARDING GOVERNOR 2023/2024

Name of Safeguarding Governor	Dr E McGrath
Name of Deputy Safeguarding Governor	Daryl Wilkerson

Agreed at Full Governing Board: 19 September 2023

Date of review: September 2024

**Signature
Chair of Governors:**

Meetings: As and when needed

Duties which are delegated to this governor: (*Governance Handbook, October 2020*) KCSIE sets out that an individual on the governing body should take strategic leadership responsibility for the organisation's wider safeguarding arrangements (and the Prevent duty should be seen as part of the wider safeguarding obligation). It is important that this governor or academy trustee receives appropriate safeguarding training to undertake this role. However, it is best practice if everyone on the board has training about safeguarding, to make sure they have the knowledge and information needed to perform their functions, understand their responsibilities and assure themselves that their own organisation's safeguarding arrangements are robust.

D = Delegated to Governor(s) **R** = Recommend to Full Governing Board

The Safeguarding Governor(s) will undertake appropriate governor training in order to fully understand their role.	D
To keep the Governing Board up to date with work undertaken by the Safeguarding Governor through termly written reports supplied by the Designated Safeguarding Lead Officer to the clerk to disseminate to the FGB. (To ensure that statutory requirements are met, use the termly safeguarding data collection sheet found on Governor pages of Babcock LDP website)	D
To ensure that the school appoints a Designated Safeguarding Lead (DSL) for child protection who is a member of the senior leadership team and who has undertaken training in inter-agency working, in addition to child protection training.	D
To ensure that the DSL role is clearly defined in the role holder's job description and the DSL receives refresher training at prescribed intervals.	D
Monitor and ensure that all staff, including temporary staff and volunteers, are provided with the school's safeguarding / child protection policy and staff behaviour policy/code of conduct.	D
To monitor and evaluate the school's application of the agreed child protection policy and procedures, including the staff behaviour policy/code of conduct.	D

To recommend policies for review by the FGB, checking that the school has ensured that they are consistent with LSCB and statutory requirements, reviewed annually cross referenced and made publicly available on the school's website.	R
To monitor and evaluate the school's procedures for dealing with allegations of abuse made against members of staff including allegations made against the Headteacher and allegations against other children. Ensure that these are in line with statutory requirements and are effective.	D
To monitor and evaluate the school's safer recruitment procedures, including statutory checks on staff suitability to work with children and disqualification by association regulations, and ensuring these are followed.	D
To monitor the staff training requirements for all staff and volunteers, including the Headteacher and ensure these meet statutory requirements. Check that all staff receive information on induction about the school's safeguarding arrangements, staff behaviour policy or code of conduct and the role of the DSL.	D
Monitor and evaluate the arrangements for child protection training, including staff being regularly updated in line with statutory requirements from September 2016 – and 'at least annually' for DSL.	D
Monitor and evaluate how the school ensures pupils are taught about safeguarding, including online, as part of a broad and balanced curriculum.	D
To ensure that the school has met its statutory duties (Section 175/157 Education Act 2002) by completing and returning the annual safeguarding audit to the Local Authority. Ensure that any weaknesses identified are rectified by the College without delay.	D
Prepare an action plan against weaknesses identified in the audit, plus any other areas identified in need of additional attention. Monitor and evaluate this action plan.	R
To ensure that all staff and volunteers have received Kassie (Keeping Children Safe in Education) statutory guidance September 2016.	D
To monitor and evaluate the Single Central Register (SCR) termly and sign it.	D
Online Safety	
To monitor and evaluate the online safety policy and report to FGB. Policy/guidance on the use of mobile technology for both staff and pupils needs to be present (see ICT and E-Safety Policy, Staff Handbook and Student Homework Diaries).	D
To monitor and evaluate the school's effective application of the online safety policy.	D
To ensure that the school follows all current online safety advice and keeps the children and staff safe.	D
To support the school in encouraging parents and the wider community to become engaged in online safety activities.	D