

TERMS OF REFERENCE FOR THE ADMISSIONS COMMITTEE 2023/2024

Composition of Membership of Committee:

Headteacher and at least three other Governors

Composition Associate Membership [Non-voting]:

Assistant Headteacher

Quorum: 2 voting members

PA to the Committee: Natalie Mann

**Agreed at Full
Governing Board:** 19 September 2023

Date of review: September 2024

**Signature
Chair of Governors:**

Meetings: 26.09.23 & 23.01.24

Terms of reference	Decision or Recommendation
a) To set and agree the admissions policy for the College and ensure that ECC are meeting all statutory criteria.	D
b) To review admission arrangements for ECC and advise changes to the Governing Board.	D
c) To oversee consultation on any proposed changes to the admission arrangements.	D
d) To recommend to the FGB the determined admission arrangements and notify LA of those determined admission arrangements.	R
e) To make provision for an Independent Appeal Panel to hear admission appeals. We do this by, buying into DCC's Appeals service.	D