



Exmouth  
Community  
College  
Academy Trust

Job Pack

# Lead Practitioner for Mathematics

Permanent

MPS/UPR + TLR 2A (£3,213 per annum)

**Closing Date:** Friday 26 April 2024 at 10.00am

**Interview Date:** Friday 3 May 2024

Exmouth Community College, Gipsy Lane, Exmouth, Devon. EX8 3AF

[www.exmouthcollege.devon.sch.uk](http://www.exmouthcollege.devon.sch.uk)

Headteacher: Tom W. Inman BSc, PGCE, NPQH, MTeach

# Letter from the Headteacher

Dear Applicant

Thank you for your interest in Exmouth Community College. We have an exciting opportunity for a committed and passionate colleague to join our community of highly motivated staff, enthusiastic students, supportive parents and knowledgeable Governing Board. Having only recently arrived at ECC myself (having been a Headteacher at another large Secondary near Bristol for five years) I have been blown away by the warmth of the welcome that I've had here and I can assure you of the same.



You will be joining the College at a really exciting time, just as we come to the end of a major upgrade of our site and facilities. This includes the 'showpiece' £13 million Elizabeth Lee building, a new Maths block, a new student canteen, other significant refurbishment and the creation of a vast green open area for our students. This will allow us to provide an exciting and very broad educational experience for the next generation of ECC students in inspiring, state of the art facilities.

We are also in the process of looking to join a Multi-Academy Trust. Having spent a great deal of time reviewing our position, we believe that joining a Multi Academy Trust will continue to improve the experience that we provide for our students and the professional opportunities that this will bring our staff.

We have a broad view of education. We actively focus on the quality of our curriculum and in ensuring that our students leave ECC with the very best outcomes that they can from a wide range of subjects. But much more than this, we want to prepare our students for all the opportunities and challenges that life will throw at them. Exposing them to a wide range of experiences and opportunities beyond the classroom will prepare them for the world of work and build the character they need to lead happy, successful and fulfilled lives.

We put the development of staff at the centre of our philosophy, including a unique Assistant Headteacher role with responsibility for our staff and their development. We take it really seriously, and very much subscribe to Richard Branson's mantra to develop our staff well enough so they can leave but treat them well enough so they don't want to.

There is a really strong sense of community at ECC. Through us all working together as staff, families and governors, and pulling together as one community, we will continue the work to build a College that caters brilliantly for its community and prepares our young people for their future.

So if you are looking for a school that is focussed on ensuring consistently great learning experiences for our young people, both in and out of the classroom, investing in your well-being and professional development, and where your passion and ideas will be welcomed enthusiastically, we would love to hear from you.

I hope that you find the information in this pack to be both interesting and informative. I would also urge you to explore our website to get a deeper understanding of what we are all about. Whilst we are in the process of finalising our new 'School Vision, it will, I hope, give you a sense of why we are so proud of our students and community.

I recognise that much time and thought goes into preparing an application, which I thank you for in advance. In turn, we will give your application serious consideration.

If you require any further information regarding the post or the application process, please do not hesitate to contact us.

With warm wishes

A stylized, handwritten signature in blue ink, appearing to read 'Tom Inman'.

Tom Inman  
Headteacher

# Introduction to the Mathematics Department

## Staffing

The Mathematics Department is a very large, successful, forward-thinking department. It is made up of 12 full and 6 part-time teachers and 1 specialist Senior Learning Mentor. The department has a very strong sense of team spirit, with members working together to evaluate and improve all aspects of teaching and learning.

## Accommodation and Resources

Since October 2023 the whole department has been housed in a brand new, modern purpose built block. All rooms have Clever-touch, 4K smart screens.

## Key Stage 3 Curriculum

Students are taught the National Curriculum to ensure all become fluent in the fundamentals of mathematics; can reason mathematically; and can solve problems. They are taught in three parallel populations throughout Year 7, 8 and 9. Students receive 4 hours of direct teaching per week in Year 7 and then 3 hours in each of Year 8 and 9. Taught in ability groups; setting is initially done according to KS2 data and baseline assessments and regularly reviewed. Teaching and learning is focused on ensuring key knowledge is understood. There are also competitions and events throughout the year including financial awareness week and enrichment weeks. Teachers are encouraged to use a variety of resources including use of ICT software. We follow a three year KS3 programme.

## Key Stage 4 Curriculum

Students follow a GCSE Mathematics programme of study and sit GCSE papers using the AQA (8300) board. The 9-1 GCSE programme of study consists of three papers all 1.5 hours in length and grades are awarded 9-1. Where suitable, a small group of less able students study for the Entry level certificates with AQA before moving on to the GCSE qualification. Furthermore, we have recently started delivering GCSE statistics and the AQA level 2 certificate in Further Maths. Students are taught in two parallel populations throughout years 10 and 11 following the White Rose Maths mastery programme. Students are set by ability and all students receive 4 hours of maths teaching per week. Students are regularly assessed throughout KS4 and movement between sets can occur as a result. One piece of homework, of around 60 minutes on average, is set per week.

## Post 16 Curriculum

Students are currently taught in two parallel teaching sets and one Further Maths set. They receive 4/5 hours of Maths teaching per week and Further receive 9 hours a week. Students follow a GCE Mathematics programme of study and sit GCE papers using the EDEXCEL (9MA0) board. The new programme of study consists of three papers all 2 hours in length. Further Maths students sit EDEXCEL (9MA0) in Year 12 and (9MF0) in Year 13. Additionally, we offer Core Maths (AQA) for those wanting to bridge the gap between GCSE and A level.

## Extra Curricular

The department takes every opportunity to extend learning outside the classroom and is extremely active with STEM related trips and events. Recent educational visits include "Racing to School", "Girls into STEM" and the "Maths Inspiration" lecture series. We are also heavily involved in all U.K. Mathematics Challenges and host some of their regional Team events.

# Job Description

<b>Title:</b>	Lead Practitioner for Mathematics
<b>Contract Type:</b>	Permanent
<b>Start Date:</b>	1 September 2024
<b>Salary:</b>	MPS/UPR + TLR 2A (£3,213 per annum)
<b>FTE:</b>	0.8000 – 1.0000 FTE (see below)
<b>Reporting to:</b>	Director of Mathematics
<b>Responsibility for:</b>	Approx. two members of staff

## Introduction to the Post

Exmouth Community College is seeking an outstanding, inspirational and dynamic qualified teacher to take on the Lead Practitioner for Mathematics role. This offers a unique opportunity for an ambitious, creative and enthusiastic individual to assist with the leadership and management of the Mathematics Department within the context of the whole College vision.

We have flexibility to offer between 0.8 – 1.0 FTE. Please state your preferred FTE range within the Supporting Statement section of your application.

## Lead Practitioner for Mathematics Role

As defined in the School Teachers Conditions of Service Document and College policy documents, the post holder will undertake a sustained additional responsibility and lead a team of Mathematics staff and will be supported by the Director of Mathematics.

### Purpose of the Post

- Undertake a sustained additional responsibility in the Mathematics Department in order to secure high student achievement, in the context of the College's overall aims and priorities.
- Exercise professional skills and judgements in order to develop and enhance the teaching practice of other staff.
- Provide professional leadership and management of a number of people in the Mathematics Department, in order to secure high student achievement in the context of the College's overall aims and priorities.
- Promote high standards in Mathematics teaching in the College, in order to ensure all students achieve their potential.

### Key Responsibilities

- Monitor teaching and learning, evaluate findings and act accordingly to improve student progress.
- Ensure that quality assurance is robust within the Mathematics Department.
- Use assessment data to track students' progress and moderate to ensure consistency across the team.
- Create and develop schemes of work which take account of new teaching and learning strategies, specialist college targets, differentiation, key transitions and provide opportunities for personalised learning.
- Keep abreast of new developments in the Mathematics curriculum in order to enhance the teaching of the subject.

- Liaise with the Director of Mathematics and contribute to the Department IP and departmental SEF.
- Provide CPD opportunities for staff through departmental meeting and INSET days.
- Be part of the Appraisal Team, undertaking teaching observations, setting objectives and appraisal reviews as necessary.
- Act as a positive role model for the Mathematics Department, in terms of leadership and own practice, so that staff have a clear understanding of good professional conduct.
- Deliver high quality coaching to teaching staff within the Mathematics Department.
- Take responsibility for the coordination of, and provide support to Early Careers Teachers and trainee teachers within the Mathematics Department.
- Take a lead role in promoting and integrating the Careers curriculum within the Mathematics Department.
- Attend Key Stage meetings as required.
- Work with other middle leaders to ensure consistency of approach in other subjects.
- Take a lead role in the planning and delivery of the wider curriculum.
- Support the Director of Mathematics in the day to day running of the team and deputise for the Director of Mathematics if appropriate.
- Promote equal opportunities so that all learners achieve their potential.
- Ensure high standards of Health and Safety within the Department.
- Any other duties commensurate to the post.

## **Classroom Teacher Role**

The post holder will adhere to the professional duties of a teacher as set out in the School Teachers' Pay and Conditions of Service document and College policies.

### **Key Responsibilities**

- Provide a nurturing classroom and school environment that helps students to develop as learners.
- Help to establish / maintain discipline and good order in the classroom and across the Mathematics Department.
- Contribute to the effective working of the Mathematics Department.
- Participate in departmental CPD and undertake professional development as identified.

### **Teaching and Learning**

- Plan and teach engaging and effective lessons that motivate, inspire and improve pupil attainment.
- Use regular assessments to monitor progress and set targets.
- Respond accordingly to the results of such monitoring.
- Ensure that all students make significant and continuing progress.
- Maintain accurate pupil data that can be used to make teaching more effective.
- Identify situations where the Key Stage Co-ordinator or Head of Department needs to be involved.
- Communicate enthusiasm of the subject, and the areas of learning related to it, to students.

### **Department Ethos**

- Have an infectious enthusiasm for the teaching of Mathematics.
- Ability to initiate curriculum innovation and develop resources.
- Willing to participate fully in the College's extracurricular programme.
- Engage with the College's Incremental Coaching programme.
- Interested and involved in the College's aim to service the needs of the whole community.

# Person Specification

Attributes	Essential	Desirable	How Identified
Qualifications			
Qualified to degree level in Mathematics or related subject specialism	✓		Application, Certificates.
Qualified teacher status	✓		
Ability to teach GCSE and A Level	✓		
Teaching Experience			
Successful experience of teaching Mathematics in a placement or a previous school	✓		Application, Interview, Assessment/ Observation, Reference.
Proven track record of raising attainment in a positive classroom environment	✓		
Ability to provide professional leadership and management	✓		
Experience of providing professional leadership and management		✓	
Teaching Standards			
Set high expectations which inspire, motivate and challenge students	✓		Application, Interview, Assessment/ Observation, Reference.
Promote good progress and outcomes by students	✓		
Demonstrate good subject and curriculum knowledge	✓		
Plan and teach well structured lessons	✓		
Adapt teaching to respond to the strengths and needs of all students	✓		
Make accurate and productive use of assessment	✓		
Manage behaviour effectively to ensure a good and safe environment	✓		
Fulfil wider professional responsibilities	✓		
Personal Qualities			
Passion for Mathematics	✓		Application, Interview, Assessment/ Observation, Reference.
Enthusiastic and inspiring	✓		
Capacity to adopt a variety of leadership and management styles	✓		
Ability to command respect	✓		
Capacity to analyse student progress data and identify areas for development	✓		
Awareness and understanding of data protection and confidentiality	✓		
Facility to work with groups of students to raise expectations and achievement	✓		
Creative and dynamic approach to problem solving and turning ideas and opportunities into successful practice	✓		
Ability to work actively, productively and flexibly as part of a team	✓		
Adaptable, flexible and creative	✓		
Excellent written and oral communication skills	✓		
Confident user of ICT	✓		
Ability to take responsibility and show initiative	✓		

## Additional Criteria

We have an expectation that all staff employed at Exmouth Community College will:

- Commit to the safeguarding and welfare of all students
- Understand and recognise the principles of equality and diversity
- Commit to regular and on-going professional development and high standards
- Demonstrate and promote good practice in line with the ethos of the College

## Important Information

Please read the *Application and Recruitment Guidance Notes* available from the College website before completing your application.

We are committed to providing the best possible care and education to our pupils and safeguarding and promoting the welfare of children and young people, and expect all staff to share this commitment. As part of our commitment, we need to ensure that all potential employees satisfy our employment checks. Please note that where appropriate, shortlisted and/or potentially suitable applicants will be required to undertake further checks. A satisfactory Enhanced DBS Disclosure (with Barred List check) will be required before the successful candidate can commence employment at Exmouth Community College.

Exmouth Community College will treat applicants who have a criminal record fairly and do not discriminate because of a conviction or other information revealed. As part of the recruitment process such information will only be considered in light of its relevance to the post for which you are applying. Failure to disclose previous criminal history could result in the withdrawal of an offer of employment. All information disclosed will be treated in the strictest confidence.

All shortlisted candidates will be required to declare information on any convictions, cautions, reprimands or final warnings, which would not be filtered in line with current guidance (see: [DBS filtering guide - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/db filtering guide)). Therefore, if your application is shortlisted, and if you have received a conviction or caution which would not be filtered in line with current guidance, you must provide details on the Self Declaration form which will be provided to you.

This post involves engaging in regulated activity relevant to children. It is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children.

## To Apply

Please complete the Teaching application form available from the College website. Your completed application form should be submitted before 10am on the closing date.

Early applications are encouraged. Exmouth Community College reserves the right to interview and appoint prior to the closing date of the advertisement, should the College be able to identify an appropriate candidate.

Email to: [recruitment@exmouthcollege.devon.sch.uk](mailto:recruitment@exmouthcollege.devon.sch.uk)

Or post to: Human Resources, Exmouth Community College, Gipsy Lane, Exmouth, Devon, EX8 3AF

## Questions?

For further information about this post, please contact:

Email: [recruitment@exmouthcollege.devon.sch.uk](mailto:recruitment@exmouthcollege.devon.sch.uk)

Phone: 01395 255687