



Student Name: Date of Birth:

CONSENT FORM – PUPIL PERSONAL DATA

During a pupil’s time with us we will gather information about them which we will use for various purposes. A Privacy Notice has been provided to them in relation to the use of this information, which is also available on the school website.

There are some things that we cannot do unless you tell us that we can. We have set these out in the tables attached. Please could you read this form very carefully and tick the appropriate options. This will let us know which of these things you are happy for us to do, and which you are not.

If you are not happy for us to do any of the things in the tables attached then this will not affect your place at the Academy. You are completely free to refuse to provide your consent to any of these things. You do not have to provide reasons for refusing your consent, but we are happy for you to give us additional information if you choose to so that we understand any concerns that you have and can take appropriate steps where necessary.

Photographs and Videos

Some of the information in the attached tables includes photographs and videos of you. We assure you that we take very seriously the issue of potential misuse of photographs and videos of our students. The Academy makes sure that all photos are composed appropriately. They are stored on our secure network and only used on our website or publicity material.

The Academy may provide photographs and videos to the media, or the Academy may be visited by the media who will take videos and photographs. When these have been submitted to or taken by the media the Academy/School has no control over these.

Celebrating Your Achievements, Reporting on Events and Promoting the Academy

As an Academy we are very proud of the achievements of all of our pupils, and we want to be able to celebrate these achievements both within the Academy and with others. We may also want to report on significant events which involve our pupils, such as visits from dignitaries. This will involve providing information about involvement in certain activities such as sports. Finally we may want to use photos to promote the College in newsletters, posters, videos or banners.

	Yes	No
In order to celebrate my achievements I am happy for the Academy to use: • Photographs and videos of me		
The following information may be used with the above: • Name, class, tutor group		
I am happy for the following information to be used but only without photographs or videos: • My name, class, tutor group		

I am happy for the information selected above to be used: <ul style="list-style-type: none"> • On internal screens which may also be viewed by visitors to the school site [and/or on internal notice boards] • On the Academy website • On the Academy social media sites • In local news media – newspapers, websites and television • In national news media – newspapers, websites and television 		
I am happy for the above information to be used for celebrating achievements.		
I am happy for the above information to be used for reporting events.		
I am happy for the above information to be used for promoting the Academy.		

Paying for Meals

From September 2018 the Academy has a system for paying for meals which uses fingerprint recognition. The system works by taking an image of a fingerprint and turning it into a digital signature. The image of the fingerprint is turned into a mathematical algorithm and then discarded. It cannot be used to recreate the fingerprint. Further information is available on the College website.

	Yes	No
I do wish to be included in the Impact Biometric registration process		

You may change your mind in relation to any of the consents that you have provided at any time. This includes withdrawing your consent to anything that you have agreed to here.

To withdraw your consent to any of the above, or otherwise amend your position, please write to us at:

Data Protection Officer (Mrs Malton)
Exmouth Community College
Gipsy Lane
Exmouth
EX8 3AF

Email: lisa.malton@exmouthcollege.devon.sch.uk

This consent will otherwise continue until you leave the Academy.

Signed:

Name:

Date: