

Exmouth Community College
Music Department



***MUSICAL
INSTRUMENT
TUITION
SCHEME***



Exmouth Community College
Academy Trust

FREQUENTLY ASKED QUESTIONS



How often do lessons take place?

Students will receive 30 lessons per year, taught weekly.

When and where do the lessons take place?

Lessons take place during term time only at school and we have developed a rota, so the same curriculum area is not disrupted too often.

Who will teach my child?

Exmouth Community College employs a team of specialist teachers from the local area. They are experts in their chosen field with much experience and are monitored by music staff with the learning community.



How are Lessons organised?

Lessons can commence at any point during the school year after your application has been processed and the fee payment has been received by us.

We offer three types of lessons and the choice is yours. The only advice from us is that it is less beneficial to have group tuition on piano/keyboard and percussion due to the nature of the instrument.



- **Group Lessons: 30 minutes each**

Teachers will endeavour to place students in a group, however, if this is impractical, then students will receive a shorter individual lesson of 15 mins.

- **Individual Lesson: 20 minutes each**

- **Individual Lesson: 30 minutes each**

How can I obtain an instrument for my child to use in tuition?

Hire

Devon & Torbay Music Education Hubs <https://www.musiceducationhub.org/site/>. Please contact them directly on 01392 287235 or by email at musiceducationhub@devon.gov.uk.

Purchase

'Musicale' offer a superb hire/purchase scheme. Please contact Mr Stock (Head of Music) by email at Paul.Stock@exmouthcollege.devon.sch.uk for further details.

Where can my child keep their instrument?

Each school will have its own system, so please check with your Music Coordinator.

Please note that Devon County Council Academies do NOT provide insurance for your instrument. It is YOUR responsibility to arrange this for yourselves. British Reserve/Allianz Cornhill is a recommended insurer of musical instruments, but you may also be covered through your household insurance.

How can I book/cancel music tuition lessons?

To **book** lessons, simply complete the enclosed application form and return it to Mr. Stock at Exmouth Community College (address on brochure's final page). Our Accounts department will then send you an invoice with a direct debit mandate which you will need to return to us completed and signed. Lessons can only start once the tuition fee has been paid.

To **cancel** tuition, please notify Mr Stock in **WRITING** giving at least **4 weeks notice**. A verbal message to your child's Music teacher/tutor is insufficient to end lessons. A refund will be issued to you for any tuition fee that is left over from your pre-payment, but equally any outstanding fees will still need to be paid.

How can I find out about my child's lesson progress?

The teacher will leave regular notes in each student's Practice Book. In addition, you will receive a report during the year and opportunity to meet your child's Music tutor at an informal concert evening.

Absence

In case of teacher absence and lesson cancellation by us, the missed lesson(s) will be caught upon to deliver all 30 annual lesson sessions.

In case of the student being absent due to illness, the lessons will **NOT** be caught up on as the teacher is still in attendance at College to deliver the lesson.

If a student is absent from their lesson and sufficient advance notice has been given to the Music teacher, then the teacher will endeavour to make up the lesson.



Musical Tuition Application Form 2024/2025

Student Details

Surname: _____ Forename (s): _____

Date of Birth: _____

School: _____ Class/Year (At time of application) _____

Parent / Carer Details:

Surname: _____ Forename: _____

Address: _____

Postcode: _____

Mobile Tel No: _____

Email Address: _____

Tuition Details

Instrument: _____ Lesson: _____ Group (30 Minutes)

Does the student already have an instrument? YES / NO _____ Individual (20 Minutes)

_____ Individual (30 Minutes)

Previous teacher (if applicable) _____

Current standard (years learnt / grades / beginner) _____

Please complete the form overleaf

FOR ECC USE ONLY

Date received: _____ Teacher: _____

Signed: Head of Music: _____ Dates: _____

MUSICAL TUITION APPLICATION FORM PAYMENT

RETURN TO HEAD OF MUSIC AT EXMOUTH COMMUNITY COLLEGE

Payment Details:

Cost of chosen tuition: £ _____

Please tick here if you are applying for remission Evidence will need to be shown to ECC Accounts Office

You do not need to pay anything at this point. You will be invoiced by ECC Accounts Office.

Payee Details: (Please complete even if identical to page overleaf (*delete as applicable)

Name: * Mr / Mrs / Miss / Ms: _____

Address: _____

Postcode: _____

Mobile Tel No: _____ Email Address: _____

I have read the information pack and agree to the principles of the scheme, in particular:

- I will organise an instrument
- I agree to pay the set fees for tuition until further written notice
- IT IS MY RESPONSIBILITY TO ARRANGE INSTRUMENT INSURANCE. (SCHOOLS DO NOT HAVE INSURANCE FOR MUSICAL INSTRUMENTS ON OR OFF SITE).
- I will give 4 weeks written notice to Head of Music at ECC to cancel lessons
- ECC reserves the right to withdraw tuition owing to disruptive behaviour, lack of payment or lack of attendance

Signed: (Parent / Carer): _____ Date: _____

Signed: (Payee, if different): _____ Date: _____

Lesson Type	Length	Annual Cost	Monthly Direct Debit	Remission Scheme Annual Cost	Remission Scheme
			10 Months Sept-June		Direct Debit 10 months Sept-June
Group*	30 Minutes	£336.20	£33.62	£168.10	£16.81
Individual	20 Minutes	£501.00	£50.10	£250.50	£25.05
Individual	30 Minutes	£752.60	£75.26	£376.30	£37.63

MUSIC IS FOR LIFE



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